

IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 2/13/2019

BOARD MEMBERS PRESENT: Tom C Daniels - Chair
Rick J Harris
Ben Estes
Larry L Simms

BOARD MEMBERS ABSENT: Richard B Davies

BUREAU STAFF: Kelley Packer, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Julie Eavenson, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Rob McQuade, Legal Counsel
John Kersey, Chief Investigator
Mary Miles, Technical Records Specialist II

The meeting was called to order at 9:00 AM MST by Tom C Daniels.

APPROVAL OF MINUTES

Mr. Simms made a motion to approve the minutes of 1/9/2019. It was seconded by Mr. Estes. Motion carried.

LEGISLATIVE REPORT

Ms. Packer gave the legislative report. She updated the Board members on House Bill 94 which adds to the existing law to prohibit the filling of liquefied petroleum gas containers under certain conditions.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$181,049.44 as of 1/31/2019.

TRAVEL POLICY

Ms. Eavenson discussed with the Board members the travel policies for meetings. Further discussion will be held at the 5/22/2019 meeting.

DISCIPLINE

Mr. Nelson presented a Stipulation and Consent Order in case LPG-2019-1. Mr. Simms made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Estes. Motion carried.

OLD BUSINESS

The Board reviewed the To Do List and no action was taken.

The Board discussed the inspections for facilities. Mr. Kersey will present a proposed inspection schedule to the Board at its 3/13/2019 meeting.

The Board discussed the facility application regarding the required drawing of the facility. Mr. Harris and Mr. Kersey will work on a sample drawing to include with the application and will present a sample to the Board at its 3/13/2019 meeting.

EXECUTIVE SESSION

Mr. Simms made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Mr. Estes. The vote was: Mr. Simms, aye; Mr. Estes, aye; Mr. Harris, aye; and Mr. Daniels, aye. Motion carried.

Mr. Simms made a motion to come out of executive session. It was seconded by Mr. Estes. The vote was: Mr. Simms, aye; Mr. Estes, aye; Mr. Harris, aye; and Mr. Daniels, aye. Motion carried.

APPLICATIONS

Mr. Simms made a motion to approve Douglas Standlee, PGD-1380, for licensure. It was seconded by Mr. Harris. Motion carried.

NEXT MEETING was scheduled for a conference call on 3/13/2019 at 9:00 AM MDT.

ADJOURNMENT

Mr. Simms made a motion to adjourn the meeting at 9:35 AM MST. It was seconded by Mr. Harris. Motion carried.

Tom C Daniels, Chair

Rick J Harris

Richard B Davies

Ben Estes

Larry L Simms

Kelley Packer, Bureau Chief